

**BỘ NGOẠI GIAO**

**CỘNG HÒA XÃ HỘI CHỦ NGHĨA VIỆT NAM**  
**Độc lập - Tự do - Hạnh phúc**

Số: 1780 /BNG-TCCB

V/v tham gia chương trình bồi dưỡng  
kỹ năng lãnh đạo, quản lý tại Hoa Kỳ.

Hà Nội, ngày 18 tháng 4 năm 2023



Kính gửi: Các Bộ, cơ quan ngang Bộ, cơ quan thuộc Chính phủ.

Bộ Ngoại giao nhận được thông báo của Trường Nghiên cứu quốc tế (SAIS) thuộc Đại học John Hopkins, Hoa Kỳ về việc tuyển sinh cho Học bổng chương trình bồi dưỡng về kỹ năng lãnh đạo, quản lý tại SAIS và mời Việt Nam cử ứng viên dự tuyển, tham dự.

Bộ Ngoại giao xin chuyển Quý cơ quan thông tin về khóa học để tham khảo, xem xét cử cán bộ tham gia dự tuyển **trực tiếp với SAIS** (theo đầu mối tại thông báo của cơ sở đào tạo).

Liên hệ: Vụ Tổ chức Cán bộ, Bộ Ngoại giao, ĐT: 02437992408 hoặc email: [daotaovatuyendung.bng@gmail.com](mailto:daotaovatuyendung.bng@gmail.com).

Xin trân trọng cảm ơn sự hợp tác của Quý cơ quan./

Nơi nhận:

- Như trên;
- Lưu HC, TCCB.

**TL. BỘ TRƯỞNG**  
**KT. VỤ TRƯỞNG VỤ TỔ CHỨC CÁN BỘ**  
**PHÓ VỤ TRƯỞNG**



*(Handwritten signature)*  
**Nghiêm Xuân Hòa**

## The U.S.-ASEAN Institute for Rising Leaders Fellowship

The U.S.-ASEAN Institute for Rising Leaders Fellowship, announced by the **White House** in conjunction with the May 2022 ASEAN-U.S. Special Summit, will bring up to 30 **mid-career public service professionals** from **ASEAN countries** to the **Johns Hopkins School of Advanced International Studies (SAIS)** in Washington for a **four-week leadership development program** beginning in August 2023.

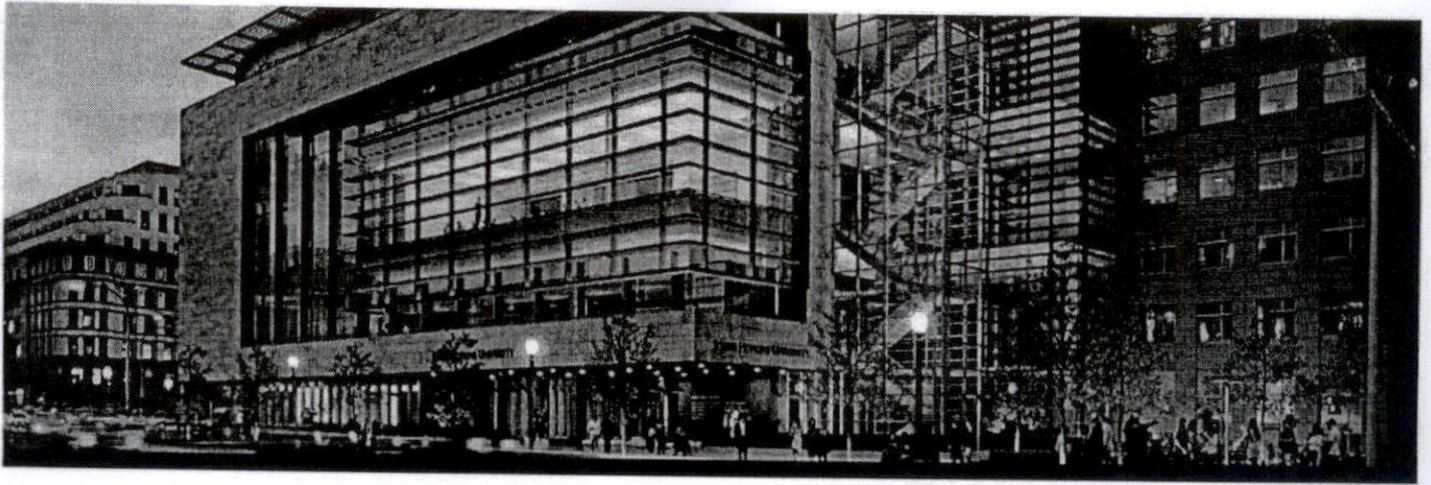
Fellows will receive training in **leadership** and **decision-making**, and will participate in programs that deepen their understanding of key international issues such as **energy, emerging technologies, public health, and security**. The program will consist of classroom and extracurricular activities to help rising leaders develop these skills, drawing on faculty from Johns Hopkins SAIS and other divisions of the university, and distinguished thought leaders from the public and private sectors.

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### Who can participate?

Participants should be high-achieving mid-career officials. Suitable nominees will generally have at least 10 years of government service, public policy advocacy, non-governmental organization management, or similar experience; and will have demonstrated a track record of leadership, with experience working on issues that relate to regional or global policy challenges. The program is open to officials from any ministry or organization. Participants must be proficient in spoken and written English.





### How will Fellows be selected?

For the inaugural year of this program, Johns Hopkins SAIS is pleased to partner with the ASEAN Committee in Washington (ACW), which will work with member states to nominate candidates for the fellowship. Johns Hopkins SAIS will then convene a selection committee to determine the final cohort. At least one Fellow may be selected from the ASEAN Secretariat.

### How can I nominate a candidate for this Fellowship?

Governments and other interested parties are encouraged to engage with the ASEAN member country missions in Washington no later than May 1, 2023, to recommend suitable candidates for this Fellowship. As the selection committee seeks to build a cohort that reflects ASEAN's diversity, recommendations of outstanding female candidates or those from underrepresented communities are particularly encouraged.

### When does the program begin?

The first U.S.-ASEAN Institute for Rising Leaders Fellowship cohort will come to Washington, DC in August 2023. With the generous support of private donors, Johns Hopkins SAIS will cover the costs of the program for selected candidates, as well as follow-on alumni opportunities.

**For inquiries, contact Johns Hopkins SAIS at [sais-asean-leaders@jhu.edu](mailto:sais-asean-leaders@jhu.edu).**



## The U.S.–ASEAN Institute for Rising Leaders Fellowship 2023 Application

The U.S.–ASEAN Institute for Rising Leaders Fellowship, announced by the White House in conjunction with the May 2022 ASEAN–U.S. Special Summit, will bring up to 30 mid-career public service professionals from ASEAN countries to the Johns Hopkins School of Advanced International Studies (SAIS) in Washington for a four-week leadership development program. The first cohort will arrive in Washington in August 2023.

*This fellowship is fully funded, and will cover participants' economy travel, lodging, food, visa, and program activity expenses.*

For the inaugural year of this program, Johns Hopkins SAIS will partner with the ASEAN Committee in Washington (ACW), which will work with member states to nominate candidates for the fellowship.

If you have been invited by ACW, an ASEAN member government, or a member of the U.S.–ASEAN Institute for Rising Leaders Fellowship Selection Committee, you may submit an application to Johns Hopkins SAIS at [sais-asean-leaders@jhu.edu](mailto:sais-asean-leaders@jhu.edu). Your applications materials may be typed or handwritten, and may be submitted in PDF or image formats. **The deadline for applications is May 1, 2023.**

For general inquiries, contact Johns Hopkins SAIS at [sais-asean-leaders@jhu.edu](mailto:sais-asean-leaders@jhu.edu).

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A complete application must include the following:

1. **Application Form.** The candidate should complete the attached application form.
2. **Letters of Recommendation.** The application must include at least one, and no more than two, letters of recommendation from an official representing the candidate's government, and/or from someone who can address the candidate's suitability for this Fellowship. Letters of recommendation should not be written by individuals related either by blood or marriage. The letters should speak to the candidate's achievements, skills, career prospects, and ability to contribute to the future of ASEAN and/or the U.S.–ASEAN relationship.
3. **CV or résumé.** The application must include an updated curriculum vitae or résumé that lists the candidate's professional and educational qualifications.



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SCHOOL of ADVANCED  
INTERNATIONAL STUDIES

The U.S.-ASEAN Institute for Rising Leaders Fellowship  
2023 Application Cover Sheet

GENERAL INFORMATION

Name

\_\_\_\_\_

*Last / family name*

\_\_\_\_\_

*First / given names*

Country of Citizenship

Current Employment

\_\_\_\_\_

*Title or Position*

\_\_\_\_\_

*Organization*

Place of Birth

\_\_\_\_\_

*City, State/Province, Country*

Date of Birth

\_\_\_\_\_

*DD / MM / YYYY*

Current Address

Permanent Address

Email

Phone

\_\_\_\_\_

*Mobile*

\_\_\_\_\_

*Office*

Gender

MALE

FEMALE

OTHER/NON-BINARY



The U.S.-ASEAN Institute for Rising Leaders Fellowship  
2023 Application – Page 2

**CITIZENSHIP**

Do you now have, or have you ever held:

U.S. Citizenship? Yes  No

Dual Citizenship? Yes  No

U.S. Permanent Residency? Yes  No

If you answered Yes to any of the above, please explain: \_\_\_\_\_

(Note: U.S. citizens, permanent residents, and dual citizens will be considered for this program.)

**LANGUAGES**

Rate yourself Excellent, Good, or Fair in all of languages in which you have some competence.

LANGUAGE	READING	WRITING	SPEAKING
English			

If you have taken any examinations that indicate your English language ability (e.g., TOEFL, TSE, TWE, Cambridge, IELTS), please note them here. Include the percentile, if known.

EXAMINATION	DATE	SCORE	PERCENTILE



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INTERNATIONAL STUDIES

**The U.S.-ASEAN Institute for Rising Leaders Fellowship  
2023 Application – Page 3**

**TRAVEL**

If you have travelled, lived, or studied in any other country than your own for more than a month, indicate country, year(s), and reasons.

COUNTRY	YEAR(S)	REASON FOR VISIT

**REFERRALS**

Where did you learn about this Fellowship program? Please list any individuals, organizations, or governments that encouraged you to apply.



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INTERNATIONAL STUDIES

**The U.S.–ASEAN Institute for Rising Leaders Fellowship  
2023 Application – Page 4**

**PERSONAL STATEMENT**

*This personal statement is an opportunity to explain your career goals, and how this Fellowship would advance those goals and allow you to contribute to ASEAN and/or the U.S.–ASEAN relationship. You should highlight your track record of leadership to date, and your experiences working on issues that relate to regional or global policy challenges.*

*You may type your personal statement below, or attach it as a separate document, noting at the top of the page your full name and citizenship.*



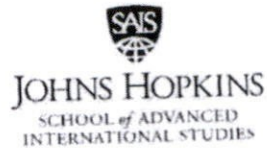


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INTERNATIONAL STUDIES

**The U.S.–ASEAN Institute for Rising Leaders Fellowship  
2023 Application – Page 5**

**PERSONAL STATEMENT (continued)**

Information provided on this application may be shared with the U.S. Department of State.



## **U.S.-ASEAN Institute for Rising Leaders Fellowship**

### Program Background

At the ASEAN-U.S. Special Summit in May 2022, the White House announced that the Johns Hopkins School of Advanced International Studies (SAIS) in Washington will host a newly-created U.S.-ASEAN Institute for Rising Leaders Fellowship. Starting in the summer of 2023, this Fellowship will bring up to 30 mid-career public service professionals—up to three from each of the 10 ASEAN countries and one from the ASEAN Secretariat—to Johns Hopkins SAIS annually for a four-week leadership development program. Our goal is for the first cohort to come to Washington in August 2023.

The program will focus on strengthening leadership, decision-making, and communications skills, as well as building Fellows' understanding of contemporary international issues such as energy, emerging technologies, public health, and security. Rising Leader Fellows will have the opportunity to learn about U.S. approaches to these issues, as well as U.S. views on the Indo-Pacific—through interactions with faculty, thought leaders in the public and private sector, and experts on U.S. engagement in the region. They will also discuss U.S. models and best practices in public management while building leadership capacity in areas such as citizen engagement and resource management.

Johns Hopkins SAIS will develop this comprehensive program, including an advisory board comprised of academic, foreign-policy, nonprofit, and private-sector leaders from the United States and Southeast Asia to achieve this objective. We hope that a rotating member of the ASEAN Committee in Washington (ACW) will also consider joining the board. The program will consist of classroom and extracurricular activities to help mid-career leaders develop these skills, drawing on faculty from SAIS and other divisions of the university, and experts from the policy community. SAIS will also develop a robust alumni program for the Rising Leader Fellows network, which is anticipated to include online events and offerings, as well as occasional alumni meetings and engagements in Southeast Asia.

With the generous support of private donors, Johns Hopkins SAIS will cover the costs of the program for selected candidates, as well as follow-on alumni opportunities. Through a public-private partnership, the U.S. Department of State will offer support for the program.

### Qualification Criteria

**Participants should be high-achieving mid-career officials.** Suitable nominees will generally have at least 10 years of government service, public policy advocacy, non-governmental organization management, or similar experience; and have demonstrated an established track record of leadership, with experience working on issues that relate to regional or global policy challenges.

(Participants could also include high-achieving representatives with similar experience from public policy advocacy or non-governmental organizations who may aspire to join government or re-join government.)

**Participants must be proficient in spoken and written English.**

### Selection Process

**For the first cohort in 2023, Johns Hopkins SAIS requests the ACW's partnership to help ensure that ASEAN member states have a role in the selection process.** Specifically, Johns Hopkins SAIS requests that the ACW coordinate with ASEAN member governments to nominate five (5) candidates from each country for the fellowship. At least two (2) of the candidates must be women. Each of the candidates must belong to a different ministry or agency. Candidates from semi-autonomous entities, such as central banks, are also welcomed. For future cohorts, SAIS will work with the ASEAN Secretariat to further institutionalize the program under ASEAN processes.

**ASEAN member governments are encouraged to nominate candidates who reflect ASEAN's diversity** (with regard to gender, religion, ethnicity, etc.). Candidates who have professional experience relating to one or more of the four topical areas that will likely be given particular attention in the 2023 program curriculum—emerging technologies, energy and environment, public health, and security—should be given particular consideration.

**For the 2023 cohort, ACW is also requested to nominate two (2) candidates from the ASEAN Secretariat, at least one (1) of which must be a woman.**

After ASEAN member governments identify candidates, they will provide those candidates with the attached Application Form. A complete application includes the Application Form, a résumé or CV, and one or two letters of recommendation.

The candidates will submit the applications to Johns Hopkins SAIS at [sais-asean-leaders@jhu.edu](mailto:sais-asean-leaders@jhu.edu). **The deadline for these submissions is May 1, 2023.**

Johns Hopkins SAIS will convene and chair a selection committee composed of faculty and regional experts and will draw on input from the ACW and the U.S. Department of State. The committee will ensure that the applicants meet the established selection criteria and will shape the composition of the final cohort. The committee retains the discretion to select applicants who do not strictly fulfil all of the criteria but who have the potential to succeed in this Fellowship and make meaningful contributions to ASEAN and the U.S.-ASEAN relationship; or applicants who were invited to apply for the fellowship by members of the committee.

The selection committee will finalize the list of participants by May 15, 2023.

The program begins in Washington on Monday, July 31, 2023.

General questions can be directed to [sais-asean-leaders@jhu.edu](mailto:sais-asean-leaders@jhu.edu).

The points of contact for this programs are as follows:

**Joshua T. White, PhD**  
Professor of Practice  
Faculty Lead, Asian Studies  
Johns Hopkins SAIS  
[joshua.t.white@jhu.edu](mailto:joshua.t.white@jhu.edu) | (202) 422-2029

**Elizabeth Liu**  
Senior ASEAN Affairs Officer  
U.S. Department of State  
[LiuES@state.gov](mailto:LiuES@state.gov)

Han 8/5.

PHÁI ĐOÀN ĐẠI DIỆN THƯỜNG TRỰC  
NƯỚC CHXHCN VIỆT NAM  
Bên cạnh Liên hợp quốc,  
Tổ chức Thương mại Thế giới và  
các Tổ chức quốc tế khác tại Geneva



PERMANENT MISSION OF THE  
SOCIALIST REPUBLIC OF VIET NAM  
to the United Nations Office,  
World Trade Organization  
and other International Organizations in Geneva

Số gửi về BNG: GNV.CĐ 119/VNM-23  
Số trang : 01 trang CĐ và 07 trang tài liệu  
Độ khẩn : .....  
Ngày, giờ gửi : 07/04/2023

30, Chemin des Corbillettes,  
1218 Le Grand-Saconnex, Geneva  
Tel: (41 22) 799 14 00  
Fax: (41 22) 798 07 24  
E-mail : geneva@mofa.gov.vn

**CÔNG ĐIỆN**

- Kính gửi: - Vụ Tổ chức cán bộ  
- Vụ các Tổ chức quốc tế  
- Học viện Ngoại giao

<b>VỤ TỔ CHỨC CÁN BỘ</b>	
<b>CÔNG VĂN ĐẾN</b>	
Số: 2421	Ngày: 10/4/23
Người xử lý: Đ.T.T	
Lưu hồ sơ: .....	..

Phái đoàn Geneva nhận được công hàm của Viện đào tạo và Nghiên cứu Liên hợp quốc (UNITAR) về Chương trình học bổng năm 2023 của UNITAR về Kiến tạo hòa bình và Ngoại giao phòng ngừa.

Chương trình học bổng UNITAR về Kiến tạo hòa bình và Ngoại giao phòng ngừa năm nay sẽ được tổ chức từ ngày 27/6-6/7 tại Oslo, Na Uy, Chương trình ưu tiên lựa chọn ứng viên tham dự là các nhà ngoại giao trung và cao cấp, có cam kết với lĩnh vực này và có thể sử dụng kiến thức được đào tạo trong việc hoạch định chính sách và/hoặc thực hiện chính sách có lợi cho đất nước và khu vực của họ cũng như cộng đồng quốc tế.

UNITAR có chính sách đảm bảo tính công bằng trong các cơ hội đào tạo, bao gồm cơ hội công bằng cho nữ giới. Việc đề cử các ứng viên nữ được khuyến khích. Khoảng 40 học viên sẽ được chọn tham gia chương trình từ các ứng viên đăng ký. Chương trình sẽ tài trợ học phí cho các ứng viên được chọn. Thời hạn đăng ký là ngày 08/5/2023.

Phái đoàn trân trọng thông tin và gửi kèm các tài liệu liên quan để Quý đơn vị cân nhắc đề xuất ứng viên cho khóa học./.

**Nơi nhận:**

- Như trên;
- Văn phòng Bộ;
- Phòng Hành chính, VPB;
- Lưu: PĐ.

**KT. ĐẠI SỨ, TRƯỞNG PHÁI ĐOÀN  
PHÓ TRƯỞNG PHÁI ĐOÀN**

**Cung Đức Hân**

**2023 FELLOWSHIP PROGRAMME  
IN PEACEMAKING AND PREVENTIVE DIPLOMACY**

\* \* APPLICATION FORM \* \*

*Please type or print in block letters and send preferably by email to:*

Ms. Afissat Kamara  
UNITAR Programme in Peacemaking and Conflict Prevention  
United Nations Institute for Training and Research  
7 bis, Avenue de la Paix, CH-1202 Geneva 2, Switzerland  
By email: afissat.kamara@unitar.org

Application Form, Nomination/Recommendation Form and all  
supplementary documentation must be received by 8 May 2023

PERSONAL INFORMATION

<i>First Name (Given):</i>	<i>Family Name (Surname):</i>
<i>Date of Birth: (day/month/year)</i>	<i>Place of Birth:</i>
<i>Nationality:</i>	<i>Age:</i>
<i>Current Professional Position:</i>	<i>Sex:</i>
<i>Section/Division:</i>	
<i>Department/Organization:</i>	
<i>Address:</i>	
<i>Tel. (Office) (Please include country/city code):</i>	<i>Mobile phone:</i>
<i>E-mail:</i>	<i>Tel. (Home):</i>
<i>Native Language:</i>	

*Ability in English:*

(circle one for each question)

- |                              |           |      |      |      |
|------------------------------|-----------|------|------|------|
| a. Ability to Understand     | Excellent | Good | Fair | Poor |
| b. Ability to Speak Fluently | Excellent | Good | Fair | Poor |
| c. Ability to Read           | Excellent | Good | Fair | Poor |
| d. Ability to Write          | Excellent | Good | Fair | Poor |

*Residence in Foreign Countries*

*Please list countries in which you have lived, and dates of residence:*

PLEASE ATTACH:

1. A *curriculum vitae* (in English) detailing the following:
  - a. educational history
  - b. employment history, including your current position
  - c. membership in professional organizations
  - d. activities in civil, public and international affairs
  - e. any other information that you believe is relevant to your application
2. In a total of no more than two pages, please describe (in English):
  - a. your reasons for applying
  - b. your main fields of professional interest
  - c. how you hope to use the information from this programme
  - d. how your organization will benefit from your participation in this programme
  - e. any previous experience in conflict analysis, negotiation or mediation
3. The *Nomination and Recommendation Form* may be attached to this application, or posted separately, as preferred by the supervisor or senior official involved. If the *Nomination and Recommendation Form* is sent separately; please ensure that it reaches UNITAR by 8May2023. An application cannot be considered complete until this form is received.

*Your signature below confirms that all information contained in this application is true and correct.*

Signature:

Date:

The 2023 Fellowship Programme will be held at a dedicated training venue in the Oslo area, Norway. Expenses for tuition, accommodation and meals will be covered by the programme budget. Please note that places are limited, so some applications may not be successful.

## The UNITAR Programme in Peacemaking and Conflict Prevention

The Fellowship Programme in Peacemaking and Preventive Diplomacy began in 1993 and has, over the past thirty years, provided advanced training for 1,097 United Nations, and regional organization staff and diplomats from around the world. The Fellowship Programme is part of the UNITAR Programme in Peacemaking and Conflict Prevention (formerly the Programme in Peacemaking and Preventive Diplomacy), whose other training programmes and knowledge-sharing seminars include:

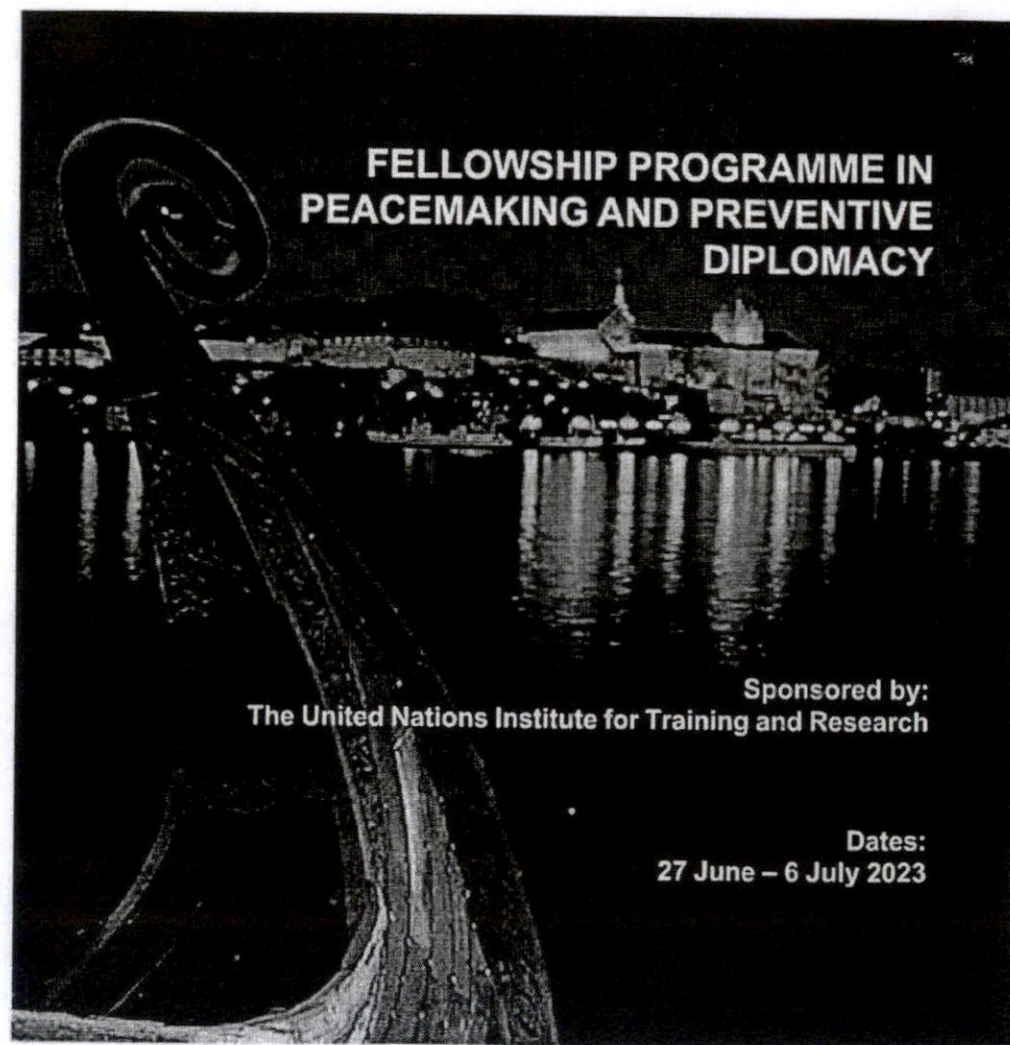
- A regular seminar for Special and Personal Representatives and Envoys of the Secretary-General to share lessons, emerging trends and challenges.
- An annual *Regional Training Programme to Enhance Conflict Prevention and Peacemaking in Africa* for senior and middle level diplomats, regional and sub-regional organization staff, UN and AU peace mission staff and representatives of civil society. Three dedicated Francophone training programmes have been held to date also at the continental level and for Central Africa.
- A Training Programme for Women Peacemakers with the first *Strengthening the Capacities of African Women Peacemakers Programme* conducted in 2018 for senior and middle level diplomats, peace mission and regional and sub-regional organization staff, FemWise members, and civil society representatives.
- A regular *Training Programme in Peacemaking and Preventive Diplomacy for the Asia-Pacific Region* for diplomats, regional organization staff and civil society representatives.
- A regular *Training Programme to Enhance the Conflict Prevention and Peacemaking Capacities of Indigenous Peoples' Representatives* focused on conflict analysis, negotiation, human rights and reconciliation at the international/regional levels.

For further information on the Indigenous Training Programme and on the overall work of the Programme in Peacemaking and Conflict Prevention, please contact: Ms. Trisha Riedy (Tel: +41-22-917-8577; email: [trisha.riedy@unitar.org](mailto:trisha.riedy@unitar.org)).

For further information on the regional training programmes and dedicated training for women peacemakers, please contact: Ms. Hiroko Nakayama (Tel: +41-22-917-8533; email: [hiroko.nakayama@unitar.org](mailto:hiroko.nakayama@unitar.org)).

UNITAR  
7 bis, Avenue de la Paix  
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T +41 22 917 8400  
E [info@unitar.org](mailto:info@unitar.org)  
[www.unitar.org](http://www.unitar.org)





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## Background

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This Fellowship Programme will offer advanced training in conflict analysis, negotiation and mediation to international and national civil servants to deepen knowledge and strengthen skills in these areas. The programme will be based on the latest knowledge, with the primary focus on preventing and resolving international disputes through the United Nations.

The programme will be available to *senior and middle level* professional staff from the substantive departments and agencies of the United Nations, staff from regional and sub regional organizations and diplomatic staff from foreign ministries around the world.

Sponsored by the United Nations Institute for Training and Research (UNITAR), the programme will draw on the expertise of the Institute, as well as that of a number of distinguished and expert faculty from both academic and applied settings, including current and former UN Secretariat staff. As an autonomous organ of the United Nations, UNITAR has had extensive experience in the training of diplomats in multilateral diplomacy, negotiation, human rights, economic and social development and peace missions. The course content is described below.

### Conceptual Background - Understanding and Analyzing International Disputes and Their Resolution

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Participants will be provided with a comprehensive framework for understanding how disputes begin, escalate, and are resolved. This will include a systematic overview of the nature and causes of conflict, different types of conflict, the process of conflict escalation, the various transformations that occur during escalation, and the process of conflict de-escalation.

Different kinds of negotiation and mediation will be reviewed, as well as the various stages, multiple levels, and common obstacles to negotiation and mediation. Particular attention will be given to early detection of disputes and to the type of information required to provide sound political analyses and options for conflict prevention. The UN's ability to function as a dispute settlement system and the limitations and constraints of the international system, as it is currently constructed, will also be discussed.

The UN Secretary-General has stated that the *top priority* of the Organization is the prevention of violent conflict through the identification of political solutions that address root causes in order to achieve sustainable peace.



## Applying Conflict Resolution to Real-life International Conflicts

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The case study used for the negotiation simulation is based on a real conflict situation. The mediation case study reflects common challenges and dynamics in violent conflict contexts. Senior practitioners will share their strategies and lessons in peacemaking and inclusive processes. These will serve as the basis for extensive discussion of the issues, obstacles and problems which occur in real-life international dispute resolution.

### Skills Training - Practicing International Dispute Resolution

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This part of the programme is designed to build on the conceptual framework described above by providing hands-on practice in the skills needed to carry out effective preventive diplomacy and peacemaking. Negotiating skills will be practiced through exercises, simulations, role-playing and feedback. Participants will receive extensive practice in the skills needed for negotiation, including listening and summarizing; identifying and reformulating issues, positions and interests; creating and combining options; searching for principles or precedents upon which to base solutions; controlling emotions; and managing unfair negotiation tactics.

Participants will also be given practice in third party mediation. Through role-playing, Fellows will learn how to set procedural rules; enhance cooperation and trust between the parties; determine interests; create and package innovative options; maintain control over the proceedings; and draft agreements. Strategies, techniques and issues will be highlighted and discussed during debriefing sessions.

### Applications

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Fluency in English is required. To apply, kindly return the enclosed application and nomination forms by 8 May 2023 to:

Ms. Afissat Kamara  
UNITAR Programme in Peacemaking and Conflict Prevention  
7 bis, Avenue de la Paix, CH-1202 Geneva 2, Switzerland  
Tel: +41-22-917-8533  
By email: [afissat.kamara@unitar.org](mailto:afissat.kamara@unitar.org)



**unitar**

United Nations Institute for Training and Research

## 2023 FELLOWSHIP PROGRAMME IN PEACEMAKING AND PREVENTIVE DIPLOMACY

### \* \* NOMINATION & RECOMMENDATION FORM \* \*

To be completed by the supervisor or a senior official of the institution nominating the applicant. This form may be returned with the application or separately, but must be received at the following address by 8 May 2023.

Ms. Afissat Kamara  
UNITAR Programme in Peacemaking and Conflict Prevention  
United Nations Institute for Training and Research  
7 bis, Avenue de la Paix, CH-1202 Geneva 2, Switzerland  
By email: afissat.kamara@unitar.org

We normally receive nominations for more applicants than can be accommodated, so please note that not all applicants can be accepted into the 2023 programme.

\_\_\_\_\_ is hereby nominated by \_\_\_\_\_  
*Name of Applicant* *Name of Institution*

to participate in the Fellowship Programme in Peacemaking and Preventive Diplomacy, sponsored by the United Nations Institute for Training and Research.

*Please circle one number for each question*

- |   |                            |   |                            |   |                      |
|---|----------------------------|---|----------------------------|---|----------------------|
| 1. How relevant is this programme to the work of your organization?   | <i>Not at all Relevant</i> |   | <i>Moderately Relevant</i> |   | <i>Very Relevant</i> |
|   | 1                          | 2 | 3                          | 4 | 5                    |
| 2. How relevant is this programme to the work of the applicant?   | <i>Not at all Relevant</i> |   | <i>Moderately Relevant</i> |   | <i>Very Relevant</i> |
|   | 1                          | 2 | 3                          | 4 | 5                    |
| 3. How much is the applicant likely to benefit from participation in this programme?                        | <i>Not at all</i>          |   | <i>Moderately</i>          |   | <i>Very Much</i>     |
|   | 1                          | 2 | 3                          | 4 | 5                    |
| 4. How suitable is the applicant for the programme, in terms of educational background and work experience? | <i>Not at all Suitable</i> |   | <i>Moderately Suitable</i> |   | <i>Very Suitable</i> |
|   | 1                          | 2 | 3                          | 4 | 5                    |
| 5. How suitable is the applicant for this programme, in terms of personal characteristics?                  | <i>Not at all Suitable</i> |   | <i>Moderately Suitable</i> |   | <i>Very Suitable</i> |
|   | 1                          | 2 | 3                          | 4 | 5                    |

(please turn over)

6. Participation in the Fellowship Programme requires fluency in English as discussions take place at a high level. Please rate the applicant's ability in English as follows: (circle one for each question)

a.	Ability to Understand	Excellent	Good	Fair	Poor
b.	Ability to Speak Fluently	Excellent	Good	Fair	Poor
c.	Ability to Read	Excellent	Good	Fair	Poor
d.	Ability to Write	Excellent	Good	Fair	Poor

Comments, if any:

7. Please summarize how this programme will benefit the applicant and your organization.

8. Please summarize the applicant's strengths and weaknesses which might be relevant to training in conflict resolution skills.

*Name, Title and Signature of Responsible Official:*

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*Address:*

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*Telephone:*

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*(Please include country and city code)*

*Fax:*

*E-mail:*

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TR/ak/2023/0266

Geneva, 5 April 2023

**Subject: 2023 UNITAR Fellowship Programme in Peacemaking and Preventive Diplomacy**

The United Nations Institute for Training and Research presents its compliments to all Permanent Missions accredited to the United Nations Office at Geneva and has the honour to enclose brochures describing the 2023 *Fellowship Programme in Peacemaking and Preventive Diplomacy*, which is sponsored by the United Nations Institute for Training and Research. These brochures could be circulated to staff in the Permanent Mission, as well as to relevant staff in the Foreign Ministry, who might find the programme helpful to their work. Brochures have also been sent to all Permanent Missions in New York.

This is the thirtieth year of the Fellowship Programme in Peacemaking and Preventive Diplomacy. The last twenty-nine programmes have been highly successful with excellent evaluations from participating officials. The 2023 *UNITAR Fellowship Programme in Peacemaking and Preventive Diplomacy* will be held in the Oslo area, Norway from 27 June to 6 July 2023.

In selecting candidates for the programme, preference is given to mid and senior level diplomatic staff who have a commitment to the area and who can use this knowledge in policy making and/or implementation to benefit their country, their region or the international community. As a rule, preference is also given to more senior candidates. Further, the programme is focused on peacemaking and preventive diplomacy as described in the brochure, and does not focus on peacekeeping.

It is UNITAR policy to provide equity in training opportunities, including equal opportunity for women. Nominations of female applicants are encouraged.

Application and nomination forms are attached with the brochure. Applications and all supplementary material must be received by 8 May 2023. Approximately 40 Fellows will be selected from among the candidates. For those selected, the Programme Budget will cover the cost of tuition for the 2023 *UNITAR Fellowship Programme in Peacemaking and Preventive Diplomacy*.

Any queries may be addressed to:

Ms. Afissat Kamara

UNITAR Programme in Peacemaking and Conflict Prevention

Email: [afissat.kamara@unitar.org](mailto:afissat.kamara@unitar.org)

The United Nations Institute for Training and Research avails itself of this opportunity to renew to all Permanent Missions accredited to the United Nations Office at Geneva the assurances of its highest consideration.